

CHURCH OF IRELAND



The Diocesan Council of
Down and Dromore
1 March 2016

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The Diocesan Council
of Connor

To the Incumbent
and Honorary Secretary

CHURCH OF IRELAND MAINTENANCE OF OUR CHURCHES HALF-DAY SEMINAR

Dear Colleague

The Dioceses of Connor and Down and Dromore would like to invite you and/or appropriate members of your Select Vestry to attend a half-day seminar for those in parishes with responsibility for the maintenance of church buildings. The aim is to help you to understand the statutory and Church of Ireland procedures for managing and approving alterations and repairs. We will look at maintenance issues and typical defects noted during the last round of Quinquennial Inspection, and consider some of the remedies. The speakers will include our Diocesan Surveyor as well as architectural heritage specialists from the NIEA and the Ulster Historic Churches Trust.

The seminar is free and will be held once in Connor Diocese and once in Down and Dromore Diocese, but if the date for your Diocese is not convenient for you please feel free to attend the other.

The dates and venues are:

Wednesday 13 April in Antrim Parish Centre, registration at 9.30am
and
Thursday 14 April in Moira Parish Centre, registration at 9.30am.

To enable us to prepare documentation and provide sufficient refreshments, please complete the reply sheet attached and return it to this office by Wednesday 6 April 2016.

If you have any queries please do not hesitate to contact me.

Yours sincerely

E J Butler (Mrs)
Diocesan Secretary

CHURCH OF IRELAND

MAINTENANCE OF OUR CHURCHES

HALF DAY SEMINAR

- 9.30 am Registration.
- 9.40 am Introduction – The Venerable Stephen McBride/The Venerable Roderic West.
- 9.50 am Overview of the Procedures in the Dioceses – June Butler.
- 10.15 am What is Ecclesiastical Exemption? – Trevor Stacey.
- 10.45 am Tea/Coffee Break.
- 11.00 am “Look before you Leak” – Chris McCollum.
- 11.30 am When to involve the DOE – Caroline Maguire.
- 12 noon Ulster Historic Churches Trust – Primrose Wilson.
- 12.30 pm Conclusion and questions.
- 12.45 pm End.

CHURCH OF IRELAND
MAINTENANCE OF OUR CHURCHES
HALF DAY SEMINAR

Wednesday 13 April – Antrim Parish Centre

Parish of _____
(Parish Name and Address)

Names of Those Attending

Role in Parish

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please return form/s to the Diocesan Office, 61-67 Donegall Street, Belfast, BT1 2QH, by Wednesday 6 April 2016.

CHURCH OF IRELAND
MAINTENANCE OF OUR CHURCHES
HALF DAY SEMINAR

Thursday 14 April – Moira Parish Centre

Parish of _____
(Parish Name and Address)

Names of Those Attending

Role in Parish

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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