

APPLICATION INFORMATION

UKRAINIAN / AFGHAN REFUGEE FUND

SEPTEMBER 2022



BENEFACT
TRUST

In autumn 2022 The Church of Ireland, through the Representative Church Body (RCB), is running a grants scheme on behalf of Benefact Trust, to support outreach work for Ukrainian (primarily) and Afghan refugees. The purpose of these grants is to assist those parishes / dioceses already providing or planning to provide support to Ukrainian and Afghan refugees, and to help recuperate some of the costs incurred whilst doing this important work.

WHO CAN APPLY?

Applications are welcome from parishes and dioceses of the Church of Ireland.

WHEN CAN I APPLY?

Applications are welcome from Monday, 12th September 2022. The closing date for receipt of applications is Friday, 7th October 2022.

HOW DO I APPLY?

Please complete the application form and return it to Rebekah Fozzard via email or post: rebekah.fozzard@rcbdub.org / Rebekah Fozzard, RCB, Church Avenue, Rathmines, Dublin 6, D06 CF67.

WHAT CAN I APPLY FOR?

You can apply retrospectively for a grant towards costs already incurred by your parish / diocese in supporting Ukrainian and Afghan refugees, or towards planned future expenditure. For example, providing accommodation, organising language classes, meeting day-to-day needs.

WHAT INFORMATION DO I NEED TO PROVIDE?

Information that will be sought as part of the application process includes:

- Receipts / Evidence of planned expenditure
- Brief description of the initiative
- Benefits of the initiative (added value)
- A breakdown of the beneficiaries (people benefitting from this grant)
- Any alternative fundraising / funding sources
- Receipts or evidence of future expenditure

It is expected that grants will be paid before the end of November 2022. Importantly, if your parish / diocese is already receiving a grant directly or indirectly from Benefact Trust towards this project, you may not be eligible for this grant.

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Name of applicant	
Contact details of applicant	
Parish	
Diocese	
Amount applied for <i>(Specify Euro or Stg)</i>	
Brief description of the initiative <i>(Use a separate sheet if necessary)</i>	
Benefits of this initiative <i>(Use a separate sheet if necessary)</i>	

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A breakdown of the beneficiaries
Numbers / country of origin, family status
(Use a separate sheet if necessary)

List any other fundraising / funding sources
(Use a separate sheet if necessary - this could include local fundraising activities at a parish level or grants from other bodies)

Signature of Rector / Archdeacon / Bishop

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THE SMALL PRINT...

- *The grant shall be used solely for the purposes outlined above.*
- *The grant will be payable upon receipt of invoices or evidence of expenditure.*
- *The grant shall be paid by Electronic Funds Transfer to the Parish / diocesan bank account. Details must be provided to facilitate payment.*

The grantee is the parish / diocese responsible for the management and operation of this grant.
The grantee:

- *Shall ensure that all records and documents regarding the expenditure are kept and retained in line with financial regulations and best practice*
- *Recognises the right of audit of the RCB and / or Benefact Trust in relation to this grant*
- *Shall be required to submit a report upon receipt of grant. This report should contain financial and operational information*
- *Shall, wherever possible, include photographs in the report to illustrate the activities undertaken and the number and diversity of participants involved. The grantee shall obtain permission for the publication, including online publication, of the images by Benefact Trust, Church of Ireland and/or its agencies, prior to submitting the report*
- *Agrees to comply with all requirements of data protection law and such data protection policies and / or guidelines as may be issued by the RCB, Benefact Trust or the Information Commissioner / Data Protection Commissioner*
- *Shall abide with all Safeguarding Trust and Charities requirements.*